

Poughkeepsie-Dutchess County Transportation Council
Executive Committee Meeting Summary
Thursday, March 27, 2014 – 10:00 a.m.

Dutchess County Department of Planning and Development
27 High Street, 2nd Floor Conference Room
Poughkeepsie, NY 12601

1 - Roll Call: Dutchess County Executive Marcus Molinaro opened the meeting and attendees introduced themselves. A copy of the attendance list is attached. Mr. Molinaro proceeded to the Public Participation portion of the meeting.

2 - Public Participation: There were no comments.

3 - Adoption of Minutes: The adoption of the Executive Committee minutes from Thursday, June 20, 2013 was moved by Ms. Robson (City of Beacon), seconded by Ms. Campbell (Town of Pleasant Valley), and passed unanimously.

4 - Resolution 14-01: Adoption of the State Fiscal Year (FFY) 2014-2015 Unified Planning Work Program (UPWP): An Agenda and Briefing Document were distributed to the Executive Committee prior to the meeting and additional copies were made available at the meeting. Included in the Briefing Document was Resolution 14-01. Mr. Debald (PDCTC) provided an overview of the Resolution. The Resolution seeks approval of the PDCTC's State Fiscal Year (SFY) 2014-2015 Unified Planning Work Program (UPWP), which is the Council's annual statement of work identifying the federally funded planning activities to be carried out by the Council for the upcoming program year. The UPWP includes descriptions of planning tasks and resulting products, a schedule for completing tasks, the cost of the work, sources of funds, and identifies which organization will perform each task. The UPWP leverages federal funds for local transportation planning needs. The Council updates the UPWP annually.

Major tasks for the UPWP fall under eight general categories, including program support, data development, long range and short range transportation planning, TIP management, federal planning emphasis areas, and NYSAMPO activities. Many of the tasks carry over from the previous year, though we have also added a new Corridor Management Planning task to capture future planning work on priority corridors, similar to past studies on CR 93 and Route 22.

Mr. Debald explained that the majority of funds used to support UPWP tasks come from the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA). Specifically, the 2014-2015 UPWP programs \$916,696 in federal planning funds to support Council activities: \$798,694 from the FHWA and \$118,002 from the FTA. This includes \$250,000 from the Council's savings backlog from previous UPWP's, which leaves a balance of \$453,000.

Highlights from the previous program year include the following:

- Approved the FFY 2014-2018 TIP.
- Completed the Hyde Park Town Center Sidewalk Study.
- Completed a Safety Assessment of CR 16 (North Quaker Lane) from Fallkill Road to Forest Drive in the Town of Hyde Park.

- In conjunction with the Dutchess County Office of Central and Information Services (OCIS), developed an online TIP database/GIS mapping platform.
- Continued work on the Poughkeepsie Strategic Waterfront Plan.
- Completed the annual traffic count program.
- Developed a new Pedestrian & Bicycle Plan.

Highlights for the upcoming program year include the following:

- Complete a Sidewalk Inventory and Improvement Plan for the Pine Plains Town Center.
- Complete an update of the Coordinated Public Transit-Human Services Transportation Plan to better identify service gaps in elderly and disabled transportation services.
- Begin the update to *Moving Dutchess*, including an interim progress report on the Plan's performance measures.
- Continue to refine the Transportation Improvement Program (TIP).
- Conduct one or more Safety Assessments at high-crash locations identified in *Moving Dutchess* or proposed by Council members.
- Begin to implement the new Pedestrian & Bicycle Plan for Dutchess County.
- Complete the annual pavement condition monitoring program for local federal-aid eligible roads.
- Complete the annual traffic count program.

As indicated in the briefing packet, a 30-day public comment period for the UPWP was held from February 20-March 21, 2014, with a public notice issued to the press. No comments were received.

Mr. LaColla (Town of Fishkill) remarked that County Planning is an invaluable resource for local communities and is strongly supportive of its work.

ADOPTION OF RESOLUTION 14-01: The adoption of Resolution 14-01 to adopt the PDCTC SFY 2014-2015 Unified Planning Work Program was moved by Ms. Gutzler (Town of Wappinger) and seconded by Mr. Oberly (Town of Clinton). The Executive Committee voted unanimously in favor to adopt Resolution 14-01, adopting the SFY 2014-2015 UPWP as presented.

5 -Resolution 14-02: Adoption of Walk Bike Dutchess – the Pedestrian & Bicycle Plan for Dutchess County: Mr. Debal explained that this resolution seeks approval of the PDCTC's new Pedestrian & Bicycle Plan (*Walk Bike Dutchess*). The Plan is intended to serve as a resource for municipalities by summarizing design guidelines, analyzing data, highlighting best practices, recommending projects, and identifying funding sources and implementation steps to make walking and bicycling safer, more convenient forms of transportation and recreation in Dutchess County.

Ms. Dozier (PDCTC) presented an overview of *Walk Bike Dutchess*. The Plan responds to demographic changes including growth in cities, villages and other centers; declining rates of driving; and the aging population. It addresses the need for access by many residents who don't drive, whether due to age, lack of a vehicle, or other reasons. It also supports goals for a healthier community and local economic development. The Plan builds on the success of recent projects such as the Walkway and Rail Trail, and incorporates new design concepts in bicycle and pedestrian planning. Finally, it reflects the desire for Complete Streets, as evidenced by New York State's recent Complete Streets Act. The intent of the plan is two-fold: two establish a vision for walking and bicycling in Dutchess County, and to serve as a resource for municipalities.

The Plan was developed by the PDCTC in coordination with a Bicycle-Pedestrian Advisory Committee (BPAC) made up of residents as well as representatives from municipalities, County departments, NYSDOT-Region 8, and local organizations. It builds upon the first Bicycle and Pedestrian Plan for the County, completed in 1996, and the most recent long-range Metropolitan Transportation Plan, completed in 2011. It is also consistent with the Centers and Greenspaces strategy developed by the County Planning Department.

The Plan recommends over one hundred project ideas to make walking and bicycling a safer, more convenient part of everyday life in our county. These include new sidewalks and crosswalks; road shoulder improvements; shared-use paths and trails; sharrows, bicycle lanes, and bicycle boulevards; traffic calming; specific studies; and others. These ideas were developed through a review of previous plans, an analysis of issues by the BPAC, and suggestions by municipal officials, the public, and staff from NYSDOT, Dutchess County Public Works, and Dutchess County Planning and Development. Ms. Dozier noted that a 30-day public comment period was held from January 15-February 14, and 14 comments were received. The comments were summarized and included with the meeting packet. Ms. Dozier stated that while funding for implementation is limited, the Plan serves as a pro-active tool that can be adapted for local use in planning, prioritizing projects, and developing funding applications.

Mr. Debald thanked Ms. Dozier (PDCTC) for the time, effort, and enthusiasm she put into the Plan.

Ms. Ruiz (Dutchess County Public Transit) commented that the Federal Transit and Highway Administrations gave the PDCTC a rare commendation for its work on the Plan and stated that it is a model for others to follow.

ADOPTION OF RESOLUTION 14-02: The adoption of Resolution 14-02 was moved by Mr. LaColla (Town of Fishkill) and seconded by Ms. Robson (City of Beacon). The Executive Committee voted unanimously in favor to adopt Resolution 14-02, adopting *Walk Bike Dutchess – the Pedestrian and Bicycle Plan for Dutchess County*.

6 - Resolution 14-03: Amendment 14-01 to the FFY 2014-2018 Transportation Improvement Program (TIP): Mr. Debald explained that the PDCTC is proposing an amendment to the Federal Fiscal Year (FFY) 2014-2018 Transportation Improvement Program (TIP): the five-year capital program that assigns federal funds to transportation projects in Dutchess County. The Council periodically updates the TIP to add new projects, remove existing projects, or change a project's cost, schedule, or scope. Significant changes are classified as amendments and require the Council to approve the changes.

Amendment #14-01 removes one Dutchess County highway project: PIN 875542 – the CR 21 (Noxon Rd) realignment from CR 49 (Titusville Rd) to Smith Rd in the Town of LaGrange (total project cost \$3.1 million). The proposed action was included in the briefing packet. A 15-day public comment period was held from March 10-24, and no comments were received. Mr. Debald explained that the amendment is a result of ongoing efforts to develop a realistic schedule for locally-sponsored, federally-funded transportation projects programmed on the TIP. The change is needed to offset cost increases and schedule changes for higher priority Dutchess County DPW projects. The

ADOPTION OF RESOLUTION 14-03: The adoption of Resolution 14-03 was moved by Ms. Robson (City of Beacon) and seconded by Mr. Oberly (Town of Clinton). The Executive Committee voted unanimously in favor to adopt Resolution 14-03, approving Amendment 14-01 to the FFY 2014-2018 Transportation Improvement Program.

7- Resolution 14-04: Allocation of available FFY 2012 Federal Transit Administration (FTA) Section 5307 Funds to Ulster County Area Transit (UCAT): Mr. Debald explained that this Resolution seeks approval for the allocation of \$300,000 of unallocated FFY 2012 FTA Section 5307 funds to Ulster County Area Transit (UCAT). The funds are part of \$3.2 million available to the three-county Transportation Management Area (TMA), which includes Dutchess, Orange, and Ulster counties. UCAT requested that the Ulster County Transportation Council (UCTC) solicit the unallocated 5307 funds from the TMA in 2013. Due to a reporting issue with the National Transit Database (NTD), UCAT received a reduced allocation from UZA 89 (they reported their data to UZA 457-Kingston). The FTA uses different funding formulas for large UZAs such as the Poughkeepsie-Newburgh UZA, compared to small UZAs such as Kingston.

Use of the unallocated funds will allow UCAT to continue implementing its five-year capital program and replace vehicles used in portions of the TMA. Staff from the PDCTC and OCTC agreed to submit the request to their respective Executive Committees for approval. The UCAT request letter was attached to the Resolution.

The unallocated transit funds are dedicated for regional transit projects and are separate from the routine funding allocation for LOOP and Poughkeepsie. LOOP received \$1.4 million from this regional pool in 2012.

ADOPTION OF RESOLUTION 14-04: The adoption of Resolution 14-04 was moved by Ms. Campbell (Town of Pleasant Valley), and seconded by Ms. Gutzler (Town of Wappinger). The Executive Committee voted unanimously in favor to adopt Resolution 14-04, allocating available FFY 2012 FTA Section 5307 funds to Ulster County Area Transit.

8 - Reports: Mr. Debald gave the Committee an update on current projects including the Pine Plains Sidewalk Study and the Coordinated Public Transit Human Services Transportation Plan.

Mr. LaColla reported that there was a lack of coordination regarding the striping of Routes 9 and 9D in the Town of Fishkill, resulting in narrower shoulder widths than desired to accommodate walking and bicycling. Mr. Gorton (NYSDOT Region-8) said that there are challenges with re-striping, since the “old-school” method tends to widen the travel lanes at the expense of the shoulder. Striping crews need to be trained not to widen the travel lanes. Ms. Ruiz commented that she has had success in calling the NYSDOT project manager to push stop bars back so buses have room to make turns.

Mr. Gorton stated that NYSDOT is trying to stick with project timelines and project delivery schedules. All local sponsors have been contacted and asked to confirm the delivery dates for their projects. County Executive Molinaro reported that Dutchess County will propose a bond for bridge and highway projects. Not only will the projects result in the repair of critical infrastructure, but four projects will have job-related economic benefits. He urged Council members to contact their Legislators and ask for their support for these projects.

Mr. Balkind (DCDPW) reviewed a list of potential projects. They include: Road Oaks Mill access management and center turn lane, Noxon Road rehabilitation between Route 55 and Titusville Road, Crum Elbow Road bridge, Hibernia Road bridge, DeGarmo Road bridges, and the New Hamburg Road bridge (which provides access to New Hamburg and the Metro-North station and is the longest bridge owned by Dutchess County). Mr. LaColla asked whether a sidewalk and shoulders would be

incorporated into the New Hamburg Road bridge reconstruction project and Mr. Balkind replied that there may be an opportunity to do so.

County Executive Molinaro said that projects will be identified and circulated to Supervisors and Mayors. He noted that borrowing rates are very low and almost all the work would be sub-contracted.

Mr. LaColla thanked NYSDOT, Metro North Railroad, and other municipalities for their help with the Hudson Fjord Trail project. County Executive Molinaro reported that the County is working with the City of Poughkeepsie on their Waterfront Plan and that the City Council will be adopting Zoning Code amendments shortly. Expressions of interest for implementing the Waterfront Plan will be requested. Significant economic development potential exists for the City.

County Executive Molinaro announced that Ms. Salomon, Commissioner of the Department of Planning and Development, will be retiring at the end of April and commended her on her 31 years of County service. Under her leadership, the Department assisted many municipalities and she has had a profound impact on the quality of life of Dutchess County residents. Ms. Salomon expressed her thanks and gratitude and said that working for the County was a great experience. Not only did she have a great deal of fun, but she learned a lot and valued her relationship with local officials, NYSDOT, and the MTA. The group wished her well.

9 - Other Business: There were no other business items.

10 - Adjourn: County Executive Molinaro thanked everyone for their participation and the meeting was adjourned at 11:00 a.m.

Meeting Attendance List

	First Name	Last Name	Affiliation	Phone Number
1	Bob	Balkind	DCDPW	845-486-2925
2	Don	Beer	Town of Poughkeepsie	845-790-4736
3	Alan	Bell	Town of LaGrange	845-452-4064
4	Carol	Campbell	Town of Pleasant Valley	229-0960
5	Jen	Cocozza	PDCTC-Dutchess	486-3600
6	Brian	Coons	Town of Pine Plains	518-398-8600
7	Mark	Debald	PDCTC-Dutchess	486-3600
8	Emily	Dozier	PDCTC-Dutchess	486-3600
9	Bill	Gorton	NYSDOT – Region 8	431-5750
10	Barb	Gutzler	Town of Wappinger	845-297-2744
11	Bob	LaColla	Town of Fishkill	831-7800
12	Wanda	Livigni	Town of LaGrange	845-452-8562
13	Kaitlin	Mitchell	Town of Poughkeepsie Intern	845-988-7746
14	Marcus	Molinaro	Dutchess County Executive	845-486-2000
14	Ray	Oberly	Town of Clinton	845-266-5721
15	Meredith	Robson	City of Beacon	838-5009
16	Kealy	Salomon	Dutchess County Planning	486-3600
17	Marleen	Stein	MTA	212-878-7263
18	Tom	Weiner	NYSDOT - Region 8	845-431-7904
19	Barbara	Zulauf	Town of Beekman	845-249-8448
Representatives from Cablevision were also in attendance.				